Meeting Minutes KH Board 29.07.2026

Kernow Health

Kernow Health CIC (the "Company")
(Company No. 07551978)

DRAFT Minutes of a meeting of the Board of Directors of the Company held at 08:00am on Microsoft Teams on Wednesday 29th July 2026

Membership	Name	
Non-Executive Directors:	**Mr Gary Jennings**	Chair/Non-Executive Director
	Mr John Acornley	Non-Executive Director
	Dr James McClure	Non-Executive Director/ICA Board Director Member representing Central/ GP Partner.
	Dr Jim Tait	Non-Executive Director/ GP Partner, Helston Medical Centre/ ICA Non-Executive Director, West
Executives:	**Mrs Laura Wheeler**	Chief Executive Officer, Kernow Health CIC
	Dr Paul Cook	Chief Medical Officer, Kernow Health CIC
	Mr Joe St Leger-Francis	Chief Operating Officer/ Director of Integrated Urgent Care
	Ms Maria Harvey	Director of Community Care
	Mr Brian Philpott	Director of Finance and Corporate Services
Attendees:	**Ms Emma Ridgewell-Howard**	CEO, Kernow LMC
	Mrs Lorna Curnow	Executive Assistant
	Mrs Elizabeth Symons	Programme Manager, KHCIC

Apologies	**Dr Laura Walters**	Non-Executive Director/ GP Partner, Rame Medical Group/ ICA Non-Executive Director East.
	Dr Andrew Craze	Chair, KHCIC Board
	Dr Paul Cook	Chief Medical Officer, Kernow Health CIC

CHAIRMAN

Mr Gary Jennings chaired the meeting throughout.

NOTICE AND QUORACY

The Chair reported that due notice of the meeting had been given to all directors and that the meeting was quorate. Accordingly, the Chair declared the meeting open.

0729/01	**Welcome and Apologies** Apologies were received from Dr Andrew Craze, Dr Paul Cook and Dr Laura Walters.
0729/02	**Declaration of any New Interests / Conflicts of Interest** **Declarations of Interests Register** The Declarations of Interests Register was noted. **Conflicts of Interest** **AGREED:** Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted in the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company. **Board Attendance Register** The register was noted.
0729/03	**Approval and ratification of Minutes of the meeting held on 24th June 2026** **AGREED:** Following some minor amendments, the Board approved and ratified the Minutes of the Board meeting held on the 24th June 2026, as a true and accurate record. **<u>Action Grid</u>** **AGREED:** The Board noted the updates to the action grid.
0729/05	**Shareholder Transfers** As per the report circulated, the Board was asked to approve the transfer of share for The Falmouth Health Centre as follows: Transfer of Share from Dr Nick Rogers to Dr Matthew Croft. **AGREED: The Board approved the Stock Transfer of share at the Falmouth Health Centre from Dr Nick Rogers to Dr Matthew Croft.**
0729/06	**Paper to ICB from CIoS**

Kernow Health CIC

	The Board heard that a report had due to be presented at the NHS South West Peninsula ICB Board on 30 July 2026, however, it had since been proposed that a workshop should be held in August to enable further discussion of the proposed integrated health and wellbeing system model. The Board recognised the significant progress, which had been made by KHCIC, in developing the proposal and the level of engagement achieved with system partners. Following a further discussion on the system paper, Mrs Wheeler agreed to seek clarification on the timing of the workshop at the NHS South West Peninsula ICB Board meeting.
0729/07	**Executive Updates** **<u>IUCS update</u>** Mr Joe St Leger-Francis explained that, although the go-live had been delayed, the first day of the new operational model nonetheless felt like the culmination of approximately eighteen months of dedicated work from the IUCS team. It was recognised by the Board that the considerable effort the IUCS team had put in to deliver the changes, particularly against a backdrop of sustained high seasonal demand. The Board congratulated the IUCS team on the successful implementation. **<u>Integrated Community Services</u>** Ms Maria Harvey provided the operational update on Integrated Community Services. No significant issues were reported. **<u>Special Allocation Scheme</u>** Ms Harvey confirmed that Stratton had withdrawn from the Special Allocation Scheme. It was noted that efforts are underway to identify and recruit an alternative practice to participate in the scheme. **<u>Corporate Services</u>** Mr Brian Philpott provided assurance to the Board that Corporate Services is operating well, with no significant issues to report. Recent highlights included the appointment of the additional HR Business Partner and that the IT Digital Officer role had been readvertised. Mrs Wheeler also advised that the role for a GP Chief Clinical Information Officer, who will be accountable to the Collaborative Board, had also gone out to advert. **<u>Integrated Primary Care</u>**

	Training Hub The Board heard that the emerging Training Hub model is likely to be based on a "Multiple Neighbourhood Training Hub" approach, aligned to wider system developments. Mrs Wheeler confirmed the organisation's commitment to continuing to support workforce retention, education, training and sustainability across primary care.. **Expansion of Training Hub into Community Pharmacy** Mrs Elizabeth Symons gave a presentation on the organisation's expanding role in supporting the community pharmacy workforce. Looking ahead, the programme will focus on several priority areas such as workforce development and upskilling, particularly supporting newly qualified Independent Prescribers. All existing training provided by the Training Hub, such as vaccination and venepuncture courses, will be expanded for community pharmacy staff. The Board expressed overall support for the initiative, though they noted the strategic opportunities and risks presented by greater engagement with community pharmacy. It was felt that KHCIC should also maintain a strong relationship with Community Pharmacy Cornwall and other primary care representative bodies to ensure effective collaboration and management of any potential conflicts of interest.
0729/08	**Finance** . **Management Accounts** Mr Brian Philpott presented the Management Accounts for the month of May which reported a small surplus broadly in line with the forecast position for the remainder of the financial year. It was reported that, subject to completion of the quarterly VAT return, June was forecast to deliver a break-even position. **2026/2027 Statutory Accounts and Audit** The Board received an update on progress with the Statutory Accounts and External Audit. They were advised that draft accounts were not yet available for circulation, as they still remained subject to a number of internal quality assurance reviews by RRL, KHCIC's external auditors. It was noted that the External Audit was scheduled to commence towards the end of August 2026. **Finance Committee – July**

	Mr Brian Philpott advised at the July Finance Committee, a discussion was held on the organisation's financial policies. It was agreed at the Committee, a review would be undertaken in conjunction with the Governance Team to ensure that these remain fit for purpose and aligned with organisational requirements. In response to questions regarding the financial implications of future organisational developments, Ms Wheeler advised that the organisation is adopting a balanced and measured approach to growth with recruitment and investment decisions being considered on a case-by-case basis. Assurance was provided to the Board that risks are being closely monitored and that a prudent approach is being maintained to support sustainable organisational development.
0729/09	**C&IoS System updates** Dr James McClure reported workload pressures had eased somewhat during the summer period and that there were no significant recurring issues or concerns to report at this time. The Board noted that the overall position across primary care appeared relatively stable, whilst recognising the need to continue monitoring system pressures.
0729/10	**Governance Verbal update** Ms Harvey reported that there were no significant governance matters to bring in relation to CQC, IPC or Home Office matters. There were also no significant issues to raise.
0729/11	**Governance** **<u>Risk Register</u>** Ms Harvey presented the corporate and service risk registers. The Board noted that amendments had been made to the wording of several risks within the Corporate Risk Register, particularly those relating to the evolving political landscape and the development of Multiple Neighbourhood Providers (MNPs), to ensure that risks reflected the current external environment. **<u>Summary of legal cases</u>** Ms Harvey gave an update on current legal cases and indemnity matters. The Board heard that one long-running case, dating from 2021, was nearing resolution and that any associated costs would be met through NHS Resolution arrangements.

0729/12	**Policies for Ratification** There were no new policies to approve.
0729/13	**AOB** Following a discussion on delay to the signing of the IUCS contract, the Board heard from Mr Joe St Leger Francis that there was still a lack of clarity over the governance and contract arrangements. The Board supported a further response from KHCIC to the ICB, especially as the initial response did not provide them with enough assurance over a defined timescale to complete the contract nor a robust enough framework. The Board felt that all outstanding issues should be resolved by 31 October 2026 to provide them with the necessary assurance, ahead of the anticipated winter pressure period. **ACTION:** Mr Joe St Leger-Francis to prepare and circulate further correspondence to the ICB.
	Next meeting : Wednesday 30th September 2026

AGREED/ DECISIONS:

1. The Board approved the latest version of the Declarations of Interest Register and all the additions and amendments made.
2. Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted during the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company.
3. Following a preview of the minutes by Dr Andrew Craze and subject to amendments, the Board approved and ratified
4. the Minutes of the Board meeting held on the 29th July 2026 as a true and accurate record and signed by the Chair.

FINAL COPY – RATIFIED

Signed by the Chair:

Dated:

Kernow Health CIC