Meeting Minutes KH Board 27.05.2026

Kernow Health

Kernow Health CIC (the "Company")
(Company No. 07551978)

DRAFT Minutes of a meeting of the Board of Directors of the Company held at 08:00am on Microsoft Teams on Wednesday 27th May 2026

Membership	**Name**	
Non-Executive Directors:	**Dr Andrew Craze**	Chair
	Mr Gary Jennings	Non-Executive Director
	Mr John Acornley	Non-Executive Director
	Dr Laura Walters	Non-Executive Director/ GP Partner, Rame Medical Group/ ICA Non-Executive Director East.
	Dr Jim Tait	Non-Executive Director/ GP Partner, Helston Medical Centre/ ICA Non-Executive Director, West
Executives:	**Mrs Laura Wheeler**	Chief Executive Officer, Kernow Health CIC
	Dr Paul Cook	Chief Medical Officer, Kernow Health CIC
	Mr Joe St Leger-Francis	Chief Operating Officer/ Director of Integrated Urgent Care
	Ms Maria Harvey	Director of Community Care
	Mr Brian Philpott	Director of Finance and Corporate Services
Attendees:	**Ms Emma Ridgewell-Howard**	CEO, Kernow LMC
	Mrs Lorna Curnow	Executive Assistant

Apologies		
	Dr James McClure	Non-Executive Director/ICA Board Director Member representing Central/ GP Partner.

CHAIRMAN

Dr Andrew Craze chaired the meeting throughout.

NOTICE AND QUORACY

The Chair reported that due notice of the meeting had been given to all directors and that the meeting was quorate. Accordingly, the Chair declared the meeting open.

0527/01	**Welcome and Apologies**

	There was apologies received from Dr James McClure.
0527/02	**Declaration of any New Interests / Conflicts of Interest** **Declarations of Interests Register** The Declarations of Interests Register was noted. **Conflicts of Interest** **AGREED:** Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted in the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company. **Board Attendance Register** The register was noted.
0527/03	**Approval and ratification of Minutes of the meeting held on 29th April 2026.** **AGREED:** The Board approved and ratified the Minutes of the Board meeting held on the 29th April 2026, as a true and accurate record. **Action Grid** **1029/3 – Procurement Process - KHCIC IUCS contract and 1029/3 – Procurement Process - NHS 111 front end (HUC).** Mr Joe St Leger-Francis gave an update on the progress of the procurement of the IUCS contract. **0325/03 – Outputs from the Stephens and Scown discussion** – Ms Harvey explained work on the Shareholder criteria is ongoing. **AGREED:** The Board noted the updates to the action grid.
0527/05	**Shareholder Transfers** As per the report circulated, the Board was asked to approve the transfer of share for Chacewater Health Centre as follows: Transfer of Share from Dr Margie Shaw to Dr Ben Ashmore. **AGREED:** The Board approved the Stock Transfer of share at Chacewater Health Centre from Dr Margie Shaw to Dr Ben Ashmore.

0527/06	**Review of the Board Away day** The Board discussed the outcomes from the recent Board away day which had taken place on Tuesday 12th May. A discussion was held on the much anticipated MNP consultation document, which was believed to include the positioning General Practice at the centre of neighbourhood health care and system change. The Board discussed the Shareholder meeting scheduled for Tuesday 16th June and the proposed agenda.
0527/07	**Executive Updates** **<u>IUCS contract</u>** Mr St Leger-Francis provided an update on the signing of the contract for the NHS 111 and IUC services through the direct award process. There are some contract queries which are being worked though with the ICB. **<u>IUCS 100 day plan</u>** Mr St Leger-Francis provided the Board with an update on the 100 day plan which formed part of the IUCS restructure and the new operational model. The Board heard that progress remains positive with IUCS staff being kept informed through several means of communication. A discussion was held on the IT implementation and the relevant KPI performance dashboards which will collect data within the 100 day plan. **ACTION: It was agreed that upon completion and review of the data pertaining to the performance metrics, a further report, outlining the benefits and associated risks of the 100 day plan, will be brought back to the Board in September 2026.** **<u>Integrated Community Services</u>** Ms Maria Harvey advised that all services are currently running well with the Women's Health Hubs, the Special Allocation Scheme and the School Imms service. Ms Harvey gave thanks to Ms Anna Lee (Communications Officer, KHCIC) who has been doing an exceptional amount of work supporting the School Imms service, raising its profile and strengthening their digital presence across both Cornwall and Devon. **<u>Corporate Services</u>**

	Mr Brian Philpott provided assurance to the Board that Corporate Services is operating well with no significant issues to report. **Integrated Primary Care** The Board received an update from Mrs Laura Wheeler who explained that there was no further update on the Training Hub contract. Positive discussions with Devon Training Hub remain ongoing. A way forward for collaborative working remains on the agenda. The Board also noted a meeting with Ms Debbie Riley, Director of Workforce, Training and Education (South West), NHS England has been arranged to discuss the South West Primary Care Academy and Mrs Elizabeth Symons (Programme Manager, Training Hub) will attend a future Board meeting to give a presentation on the role of the Training Hub in supporting pharmacy services.
0527/08	**Finance** . **NHS Pensions** Mr Brian Philpott advised the Board although there were no new significant issues raised on pensions, there were however a small number of outstanding queries on pensions still to be resolved. The Board noted the exercise of contacting individuals who have previously left the organisation had not yet commenced and the Board were assured that the risk to the organisation is relatively low. Acknowledgement was given to the pension liability in the Management Accounts. The latest calculation, using the most up-to-date information, has resulted in the liability to be close to the figure that was reported in last year's Statutory Accounts, that is c.£10k. This figure was welcomed by Mr Philpott. **Management Accounts** Mr Brian Philpott presented the Management Accounts for the month of March which reported a surplus broadly in line with expectations. It was noted that the financial position presented was before any adjustments for corporation tax, which will be finalised as part of the final accounts preparation work in June 2026.
0527/09	**C&IoS System updates** The Board noted that there are no major system updates to report at present from the ICA Directors.

	A discussion was held on improving the communication with GP Practices as there does not appear to be a significant level of conversation currently around MNPs or wider system restructuring. The Board recognised KHCIC's role in supporting GP resilience and recruitment and the increasing challenges with the rise of recruitment agencies to secure GP trainees early in their training, charging GP Practices with seemingly exorbitant costs. The Board's discussion highlighted the need for a more proactive and coordinated local response which could include engaging GP trainees at the very start of their training in Cornwall. There were also discussions about the challenges accessing trainee contact details due to data protection constraints. Overall, there was consensus from the Board, that this is an area requiring further attention and potentially a more assertive response, both to protect practices from unnecessary costs and to ensure that locally trained GPs are retained within the system.
0527/10	**Governance Verbal update** Ms Harvey advised the Board there were no CQC updates. Dr Paul Cook advised there were no updates from a clinical governance perspective. Dr Cook advised there will be a review of the Clinical Governance Committee meetings and processes. A discussion was held on an earlier discussion around increasing OOH queue pressures. Dr Paul Cook thanked Ms Emma Ridgewell-Howard for raising issues brought to her attention as Freedom To Speak Up Guardian for the LMC. Sharing of information, supports KHCIC's ability to respond, to give feedback and to address concerns. It is anticipated that KHCIC will be articulating a detailed response by taking the approach of clearly outlining all of the measures that are in place to manage a service that is operating under considerable pressures. The Board were given assurance that there have been no significant internal issues reported, and no known safety incidents linked to the current increase in system-wide pressures. The Board noted that KHCIC will continue to develop the use of performance dashboards to understand any risks.
0527/11	**Governance** **<u>Risk Register</u>** Ms Harvey presented the corporate and service risk registers. A discussion was held on the risks relating to the IUCS Operational model and on the potential fuel shortages. Ms Harvey explained some of the risks will

	require rewording to make them more relevant, which will be addressed in the next Governance Committee meeting. **<u>Summary of legal cases</u>** Ms Harvey gave an update on current legal cases and indemnity matters. **<u>FTSU briefing</u>** Ms Harvey presented a Freedom to Speak Up (FTSU) briefing to the Board setting out the role of FTSU, the role of the Freedom To Speak Up Guardian and how many cases have been raised.
0527/12	**Policies for Ratification** There were no new policies to approve.
0527/13	**AOB** **<u>SPoA</u>** Mrs Wheeler advised that there had been some recent discussions around Single Points of Access (SPoA), as it has been noted that there are multiple SPoA's which defeats the object of a Single Point of Access. There is a piece of work that has been identified that needs to look at all the SPoA's and identify if they are all needed? It is not sure yet if this work will start or if it will be picked up as part of the neighbourhood work. At this stage in the pilot, there have been relatively few issues identified. However, how the model interfaces with out-of-hours provision and other services remains unclear and is something that Ms Ridgewell-Howard has committed to exploring further. The pilot is expected to conclude within the next month.
	Next meeting : Wednesday 24th June 2026

AGREED/ DECISIONS:

1. The Board approved the latest version of the Declarations of Interest Register and all the additions and amendments made.
2. Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted during the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company.
3. Following a preview of the minutes by Dr Craze and subject to amendments, the Board approved and ratified

4. the Minutes of the Board meeting held on the 27th May 2026 as a true and accurate record and signed by the Chair.

FINAL COPY – RATIFIED
Signed by the Chair: A C
Dated: 17th June 2026