

*Meeting  
Minutes  
KH Board  
29.04.2026*

**Kernow Health CIC (the “Company”)  
(Company No. 07551978)**

**DRAFT Minutes of a meeting of the Board of Directors of the Company  
held at 08:00am on Microsoft Teams on Wednesday 29th April 2026**

<b>Membership</b>	<b>Name</b>	
<b>Non-Executive Directors:</b>	<b>Dr Andrew Craze</b>	Chair
	<b>Mr Gary Jennings</b>	Non-Executive Director
	<b>Mr John Acornley</b>	Non-Executive Director
	<b>Dr James McClure</b>	Non-Executive Director/ICA Board Director Member representing Central/ GP Partner.
	<b>Dr Laura Walters</b>	Non-Executive Director/ GP Partner, Rame Medical Group/ ICA Non-Executive Director East.
	<b>Dr Jim Tait</b>	Non-Executive Director/ GP Partner, Helston Medical Centre/ ICA Non-Executive Director, West
<b>Executives:</b>	<b>Mrs Laura Wheeler</b>	Chief Executive Officer, Kernow Health CIC
	<b>Dr Paul Cook</b>	Chief Medical Officer, Kernow Health CIC
	<b>Mr Joe St Leger-Francis</b>	Chief Operating Officer/ Director of Integrated Urgent Care
	<b>Ms Maria Harvey</b>	Director of Community Care
	<b>Mr Brian Philpott</b>	Director of Finance and Corporate Services
<b>Attendees:</b>	<b>Ms Emma Ridgewell-Howard</b>	CEO, Kernow LMC
	<b>Mrs Lorna Curnow</b>	Executive Assistant

<b>Apologies</b>		
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**CHAIRMAN**

Dr Andrew Craze chaired the meeting throughout.

**NOTICE AND QUORACY**

The Chair reported that due notice of the meeting had been given to all directors and that the meeting was quorate. Accordingly, the Chair declared the meeting open.

0429/01	<b>Welcome and Apologies</b>
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	There were no apologies received.
0429/02	<p><b>Declaration of any New Interests / Conflicts of Interest</b></p> <p><b>Declarations of Interests Register</b></p> <p>Mr John Acornley asked for his interest in Oxford Innovation to be removed from the register.</p> <p><b>ACTION: Mrs Curnow to update the DoI register to reflect the request</b></p> <p>The Declarations of Interests Register was noted.</p> <p><b>Conflicts of Interest</b></p> <p><b>AGREED:</b> Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted in the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company.</p> <p><b>Board Attendance Register</b></p> <p>The register was noted.</p>
0429/03	<p><b>Approval and ratification of Minutes of the meeting held on 25<sup>th</sup> March 2026.</b></p> <p><b>AGREED:</b> The Board approved and ratified the Minutes of the Board meeting held on the 25<sup>th</sup> March 2026, as a true and accurate record.</p> <p><b><u>Action Grid</u></b></p> <p><b>1029/3 – Procurement Process - KHCIC IUCS contract and 1029/3 – Procurement Process - NHS 111 front end (HUC).</b></p> <p>Mr Joe St Leger-Francis gave an update on the progress of the procurement of the IUCS contract.</p> <p><b>ACTION:</b> It was recommended the action could now be closed.</p> <p><b>ACTION:</b> It was agreed a new action would be created to incorporate the updates on the HUC and IUCS contract.</p> <p><b>0128/6 – EPRR Package for General Practice – Mr St Leger-Francis recommended the action for closure as this is part of the work pertaining to the work being carried out on “BI at scale”.</b></p>

	<p><b>ACTION:</b> It was recommended the action could now be closed.</p> <p><b>0325/03 – Outputs from the Stephens and Scown discussion</b> – Ms Harvey explained work on the Shareholder criteria is ongoing.</p> <p><b>AGREED:</b> The Board noted the updates to the action grid.</p>
0429/05	<p><b>Shareholder Transfers</b></p> <p>As per the report circulated, the Board was asked to approve the transfer of share for Trescobeas Surgery as follows:</p> <p>Transfer of Share from Dr Catherine Hounscome to Dr Nick Hyatt.</p> <p><b>AGREED: The Board approved the Stock Transfer of share at Trescobeas Surgery from Dr Catherine Hounscome to Dr Nick Hyatt.</b></p>
0429/06	<p><b>2025/26 CEO Report</b></p> <p>Mrs Laura Wheeler presented the 2025/26 report, which focused on the organisation's past years' activities.</p> <p>The Board acknowledged that as national discussions regarding MNPs and SNPs are evolving, KHCIC was being recognised as one of only three organisations considered capable of operating as an independent MNP.</p>
0429/07	<p><b>Executive Updates</b></p> <p><b><u>IUCS Performance</u></b></p> <p>Mr Joe St Leger-Francis provided an update on the IUCS performance.</p> <p>The Board noted that the IUCS service continues to deliver strong performance and acknowledged to the successful completion of the organisational restructure.</p> <p>Mr St Leger-Francis advised there would be an implementation of a 100-day plan aimed at implementing the new operational model and improving patient flow.</p> <p><b><u>IUCS contract</u></b></p> <p>Mr St Leger-Francis provided an update on the contractual position for the NHS 111 and IUC services through the direct award process.</p> <p><b><u>HUC Contract</u></b></p> <p>Mr St Leger-Francis provided a further update on the HUC contractual position.</p>

### **Integrated Community Services**

Ms Maria Harvey provided the operational update on Integrated Community Services. No significant issues were reported.

### **Special Allocation Scheme**

Acknowledgement was given to the GP Practice which is scheduled to join the Special Allocation Scheme on 1 May 2026. Ms Harvey thanked Dr Laura Walters and Dr James McClure for supporting this engagement.

### **School Age Immunisation Service**

Ms Harvey advised the School-Age Immunisation Service across both Devon and Cornwall continues to perform well.

The Board noted the retirement of Mrs Michele Boyce at the end of May 2026 and the redistribution of resources due to the establishment of a single cross county team.

### **Women Health Hubs**

Ms Harvey advised that work is ongoing to stabilise Women's Health Hubs, with ongoing positive engagement with the ICB.

### **Corporate Services**

Mr Brian Philpott provided assurance to the Board that Corporate Services is operating well with no significant issues to report.

Recent highlights included the approval of new company branding and building signage, the successful rollout of Starlink and the refurbishment of Cudmore House was on schedule.

### **Integrated Primary Care**

The Board received an update from Mrs Laura Wheeler, who advised that the Primary Care team had had an away day which focused on their forthcoming priorities.

A further discussion was held following comments from Dr Paul Cook on the recent Joint Working Meeting between CFT and Primary Care and recognition of each organisation's position within the health system.

### **At Scale General Practice**

The Board received a report on how KHCIC might further support general practice sustainability across Cornwall.


	<p>Mrs Wheeler explained the report requested the approval for the Board and Executives to further explore the idea and it was also dependent on discussions regarding KHCIC's future ambition as an MNP.</p> <p><b>AGREED:</b> The Board agreed that Executives could continue with the exploratory and developmental work on the GP Practice at Scale model. Any further substantive proposals to the model would be subject to Board approval and Shareholder engagement.</p>
0429/08	<p><b>Finance</b></p> <p><b><u>Management Accounts</u></b></p> <p>Mr Brian Philpott presented the Management Accounts for the month of February which reported a surplus broadly in line with a position for the remainder of the financial year.</p> <p>Mr John Acornley, Chair of the Finance Committee, reported that the organisation's financial position remains strong, with clear plans in place for the audit, approval of the accounts at the AGM and filing with Companies House.</p>
0429/09	<p><b>C&amp;IoS System updates</b></p> <p>Dr Jim Tait briefed the Board on the recent visit from the Government's Health Select Committee. The visit focused on community-based estate models and the relative exclusion of primary care and community organisations from capital funding in comparison to larger hospital trusts.</p> <p>Board members noted that there was opportunity to submit written feedback to the Health Select Committee. It was agreed that a coordinated response would be valuable, to ensure these issues are formally communicated.</p> <p>A further discussion was held on the inequality into capital investments decisions and the variations in funding allocations which recognised that GP Practices that served deprived areas received less funding.</p>
0429/10	<p><b>Governance Verbal update</b></p> <p>Ms Harvey advised the Board that she will share an update on Freedom to Speak Up (FTSU) at the next Board meeting, further to a meeting she had with Gary Jennings, the NED FTSU Lead.</p>
0429/11	<p><b>Governance</b></p> <p><b><u>Risk Register</u></b></p> <p>Ms Harvey presented the corporate and service risk registers. There were no questions or comments from the Board.</p>

	<p><b><u>Summary of legal cases</u></b></p> <p>Ms Harvey gave an update on current legal cases and indemnity matters.</p> <p>In response to a question from Mr Philpott regarding the provision in the Management Accounts for legal cases, Ms Harvey reported that the number of legal cases remains broadly static.</p>
0429/12	<p><b>Policies for Ratification</b></p> <p>There were no new policies to approve.</p>
0429/13	<p><b>Reflections and Communications</b></p> <p>The Board held a brief discussion was held on the forthcoming Board Development day.</p>
	<p>Next meeting : Wednesday 27<sup>th</sup> May 2026</p>

**AGREED/ DECISIONS:**

1. The Board approved the latest version of the Declarations of Interest Register and all the additions and amendments made.
2. Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted during the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company.
3. Following a preview of the minutes by Dr Craze and subject to amendments, the Board approved and ratified
4. the Minutes of the Board meeting held on the 29<sup>th</sup> April 2026 as a true and accurate record and signed by the Chair.

**FINAL COPY – RATIFIED**

Signed by the Chair: 

Dated: 27<sup>th</sup> May 2026