

Meeting Minutes KH Board Part 1

14.02.2025

**KERNOW HEALTH CIC (the “Company”)
(Company No. 07551978)**

**DRAFT Minutes of a meeting of the Board of Directors of the Company
held at 08:00 on Friday 14th February 2025
via Microsoft Teams Video-conferencing**

Present:	Name	
Executive Directors:	Dr Andrew Craze	Chair
	Mrs Jan Randall	CEO
	Dr Paul Cook	CMO
	Ms Maria Harvey	Director of Integrated Community Care
	Mrs Laura Wheeler	Director of Integrated Community Care
	Mr Brian Philpott	Director of Finance
ICA Director and Deputy Representatives:	Dr James McClure	ICA Board Director Member representing Central/ GP Partner.
	Dr Lawrence Barnes	ICA Board Director Member representing North and East Cornwall/ GP partner
Non-Executive Directors:	Mr Gary Jennings	Independent Non-Executive Director
	Mr John Acornley	Non-Executive Director, Finance
	Mr Stephen Holby	Non-Executive Director/ Managing Partner, Carn to Coast Health Centres
In Attendance	Mr Joseph St Leger-Francis	Head of IUCS
	Ms Emma-Ridgewell-Howard	CEO, Kernow LMC
	Mrs Lorna Curnow	Executive Assistant

CHAIRMAN

Dr Andrew Craze chaired the meeting throughout.

NOTICE AND QUORACY

The Chair reported that due notice of the meeting had been given to all directors and that the meeting was quorate. Accordingly, the Chair declared the meeting open.

0214/1	Apologies
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	<p>Apologies were received by Mrs Jan Randall, Mr Stephen Holby and Mr Lawrence Barnes.</p>
0214/2	<p>Declaration of any New Interests / Conflicts of Interest for Part 1 Agenda items</p> <p>Declarations of Interests Register</p> <p>The Declarations of Interests Register was noted.</p> <p>Mr Acornley noted that he was no longer a Non-Executive Director of Desuto Limited.</p> <p>It was agreed the register would be updated to reflect this change.</p> <p>Mr Jennings asked if his declaration of interest at the November Board meeting, when he declared an invitation to join the Board at Allied Health Professionals Suffolk CIC as a Non-Executive Director had been added to the register. Mrs Curnow to amend.</p> <p>Conflicts of Interest for Part 1 Agenda Items</p> <p>AGREED: Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted in <u>Part 1</u> of the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company.</p> <p>Board Attendance Register</p> <p>The register was noted.</p>
0214/3	<p>Approval and ratification of Part 1 Board Minutes of the meeting held on 27 November 2024</p> <p>There was one minor correction to the Minutes to reflect the discussions on the children's eating disorder service position. Ms Ridgewell-Howard explained the amendments were to clarify the LMC's position given that there had been so much history around the adult eating disorder service.</p> <p>AGREED: Subject to the amendments, the Board approved and ratified the Part 1 minutes of the Board meeting held on the 27 November 2024, as a true and accurate record and signed by the Chair.</p> <p>Matters Arising and Action Grid from the Board minutes of the 27 November 2024</p> <p>1223/6 – CQC Compliance - Ms Harvey explained the recommendations from the CQC inspection were all but completed. It was noted, all the recommendations would become business as usual.</p>

	<p>The Board agreed as the action was now complete, it could be removed from the action grid.</p> <p>0424/6 – System Updates – Strategy - All to discuss primary care support strategy at away day.</p> <p>Mrs Wheeler confirmed that a discussion on primary care support could be added to the Board away day agenda.</p>
0214/4	<p>Shareholder Transfers</p> <p>As per the report circulated, the Board were asked to approve the transfer of share for Ruby Country Medical Practice as follows:</p> <p>Transfer of Share from Dr James Waterhouse to Dr Judy Parsons</p> <p>AGREED: The Board approved the Stock Transfer of share at Ruby Country Medical Practice from Dr James Waterhouse to Dr Judy Parsons.</p> <p>The Board were asked to approve the transfer of share for Oak Tree Surgery:</p> <p>Transfer of Share from Dr Steve Jeffries to Dr Christopher Gilbert</p> <p>AGREED: The Board approved the Stock Transfer of share at Oak Tree Surgery from Dr Jeffries to Dr Gilbert.</p>
0214/5	<p>General Business Update</p> <p>Mrs Wheeler advised a presentation had recently been made to the judging panel for the Health Services Journal awards. The winners will be announced on the 20th March 2025 in London.</p>
0214/6	<p>C& IoS System Updates</p> <p>Mr St Leger-Francis confirmed that he would be providing the Board with future IPC updates. This followed the leadership transition from Dr Cook to Mr St Leger-Francis.</p> <p>Mr St Leger-Francis advised there were no issues to escalate.</p>
0214/7	<p>Governance Update Verbal</p> <p>There were no governance updates.</p>
0214/8	<p>Policy Ratification</p> <p>There were no policy updates.</p>

0214/9	Reflection and Agreement on Communications. It was agreed that the Minutes would be amended to reflect the LMC's position on the children's eating disorder service.
	END OF PART 1

AGREED/ DECISIONS:

1. The Board approved the latest version of the Declarations of Interest Register and all the additions and amendments made.
2. Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted in Part 1 of the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company.
3. Following a preview of the minutes by Dr Craze and subject to amendments, the Board approved and ratified
4. the Part 1 minutes of the Board meeting held on the 27 November 2024, as a true and accurate record and signed by the Chair.

FINAL COPY – RATIFIED

Signed by the Chair:

Dated: