

*Meeting  
Minutes  
KH Board  
Part 1  
21.02.2024*

**KERNOW HEALTH CIC (the “Company”)  
(Company No. 07551978)**

**Minutes of a meeting of the Board of Directors of the Company  
held at 08:00 on Wednesday 21 February 2024  
via Microsoft Teams Video-conferencing**

<b>Present:</b>	<b>Name</b>	
<b>Executive Directors:</b>	<b>Dr Andrew Craze</b>	Chairman
	<b>Ms Maria Harvey</b>	Director of Integrated Community Care
	<b>Mrs Laura Wheeler</b>	Director of Integrated Primary Care
	<b>Dr Paul Cook</b>	Medical Director
<b>Non-Executive Directors:</b>	<b>Mr Stephen Holby</b>	Non-Executive Director/ Managing Partner, Carn to Coast Health Centres
	<b>Mr Gary Jennings</b>	Independent Non-Executive Director
<b>In Attendance</b>	<b>Mr Joseph St Leger-Francis</b>	Head of IUCS
	<b>Ms Emma Ridgewell-Howard</b>	CEO of Kernow LMC
	<b>Mrs Jemma Ignaczak</b>	Company Administrator

**CHAIRMAN**

Dr Andrew Craze chaired the meeting throughout.

**NOTICE AND QUORACY**

The Chair reported that due notice of the meeting had been given to all directors and that the meeting was quorate. Accordingly, the Chair declared the meeting open.

0224/1	<p><b>Apologies</b></p> <p>Apologies were received from Jan Randall and Dr Lawrence Barnes.</p>
0224/2	<p><b>Declaration of any New Interests / Conflicts of Interest for Part 1 Agenda items</b></p> <p><b>Declarations of Interests Register</b> The Declarations of Interests Register was noted.</p> <p>Dr Andy May had been removed from Companies House and marked as a leaver. The register would be updated to reflect this.</p> <p><b>Conflicts of Interest for Part 1 Agenda Items</b></p>


	<p><b>AGREED:</b> Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted in <u>Part 1</u> of the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company.</p> <p><b>Board Attendance Register</b> The register was noted.</p>
0224/3	<p><b>Approval and ratification of Part 1 Board Minutes of the meeting held on 24 January 2024</b></p> <p>Update the attendee list to include Ms Ridgewell-Howard.</p> <p><b>AGREED:</b> Following a preview of the minutes by Dr Craze and Mrs Randall, and with the amendment noted above, the Board approved and ratified the Part 1 minutes of the Board meeting held on the 24 January 2024, as a true and accurate record and signed by the Chair.</p> <p><b>Matters Arising and Action Grid from the Board minutes of the 24 January 2024</b> 1223/6 – Ms Harvey to arrange suitable training on the updated scheme for all executives. A meeting was booked to discuss the training options available.</p>
0224/4	<p><b>Shareholder Transfers</b></p> <p>There were no shareholder transfers.</p>
0224/5	<p><b>General Business Update</b></p> <p>The Board report was taken as read. There were no queries.</p> <p><b>Results of the NED interviews</b> Dr Craze confirmed that a NED had been appointed to represent central and the process would continue to appoint a representative for the West.</p>
0224/6	<p><b>System Updates</b></p> <p>There was nothing to note.</p>
0224/7	<p><b>Regulatory Reports</b></p> <p><b>CQC</b> No further update for CQC.</p>

	<p><b>EPRR</b> Nothing to update.</p> <p><b>Home Office</b> No updates</p>
0224/8	<p><b>Corporate Risk Register for ratification, approved by the Governance Committee:</b></p> <p><b>Corporate Risk Register</b> KH/49 – Pay rates for staff had increased from 12 to 16.</p>
0224/9	<p><b>Policy Ratification</b> There were no policies for ratification.</p>
0224/10	<p><b>Reflection</b> There was nothing to add.</p>
0224/11	<p><b>Any Other Business</b> There was no other business.</p>
	END OF PART 1

**AGREED/ DECISIONS:**

1. The Board approved the latest version of the Declarations of Interest Register and all the additions and amendments made.
2. Each of the Directors confirmed that they had no direct or indirect interest in the business proposed to be transacted in Part 1 of the Board meeting which they would be required to disclose in accordance with section 177 of the Companies Act 2006 and the Articles of Association of the Company.
3. Following a preview of the minutes by Dr Craze and Mrs Randall, and with the amendment noted above, the Board approved and ratified the Part 1 minutes of the Board meeting held on the 24 January 2024, as a true and accurate record and signed by the Chair.

**FINAL COPY – RATIFIED**

Signed by the Chair: 

Dated: 24.04.2024